

**Stayton Fire District
Regular Board of Directors Meeting**

April 9, 2018

Conference Room

1988 W. Ida St
Stayton

FLAG SALUTE

7:00 PM

ROLL CALL AND INTRODUCTIONS

BOARD: President Russ Strohmeyer
Director Jay Myers
Vice President Mike Odenthal
Director Ray Porter
Secretary Eric Fery

OTHERS: Chief Jack Carriger
AC Jay Alley
Admin Assistant Rhonda Grant

MINUTES: Moved by Director Porter, seconded by Director Myers, to approve the minutes for March 12, 2018 regular meeting with the spelling correction of Tom Etzel's name. Motion carried unanimously.

PUBLIC COMMENTS: None

BUSINESS ITEMS:

- A. Seismic Grant / Project Update:** Meeting this Wednesday with Architect and Contractor to lay out the construction schedule. They should tell us if we have to vacate the Mehama station. We know we will have to vacate the Marion station and have already planned for vehicles to go to Captain Crosiar's property. We will be storing everything else in a storage pod next door on SCTC property. Volunteers will have equipment bags to store their turnouts, etc. in their vehicles. Elkhorn station should not be a problem. There should not be too much disruption of business here at the main station and relocation should not be necessary.

The sprinkler system at St 80 will be replaced in this process.

All four bids came in under the original cost estimate.

Marion station will get all new appliances and furnace.

Still not sure we will get funds back from the initial application that was put out before contract was signed although working on this.

Their work start date is Monday, April 16, 2018; they plan to work on all four projects at the same time.

- B. Recruitment Update:** Chief handed out a report with the current status of recruits as of the first quarter of 2018; there are 7 in process – 2 support, 5 FF. Discussion on the many that have contacted us and were referred to other districts or they chose to decline joining. Director Porter asked about recruiting Seniors in HS – we have in the past with little success although we've had a couple.

- C. St 85 Elkhorn Plan Update:** Chief will be attending community meeting at Camp Cascade to report on the situation with volunteers at Elkhorn. Sandy Johnson and Tom Lemons are researching the full time residents. We will do a door to door campaign and possibly an open house. We have a rotation schedule for the electronic reader board to go to each station for two weeks.
- D. Gates Fire District Inquiry:** Chief will be meeting this Friday at Gates FD to see what they are expecting and needing.
- E. Accounts Payable:** Moved by Director Odenthal, seconded by Director Porter, to pay the bills including the additions. Motion carried unanimously.
- F. Annual Performance Evaluation:** Chief presented the annual performance evaluation summary for Sean Weitman after two years with the District. After an outstanding evaluation, Chief recommended Sean Weitman be moved to Step 5 of his pay scale (\$4895.53/month; \$58746.31 annually) effective April 1, 2018. Moved by Director Porter, seconded by Director Fery, to approve the merit step increase for Sean. Motion carried unanimously.

DIRECTOR'S REPORTS:

- Discussion on semi-annual performance review process for Chief. If the board and chief filled out the current forms and had them ready, the board will have a short meeting at the end of next month's meeting (May) and meet with Chief the month after (June).

CHIEF'S REPORT: No additional report

ASST CHIEF REPORT:

- Academy is going well; we will have one recruit graduating
- Work on the training facility upgrades is near completion; it has been a 3-year project
- We are averaging around 100 calls a month so far this year

GOOD OF THE ORDER:

ADJOURNMENT: The regular meeting closed at 7:45 pm.

Date

Board Secretary, Eric Fery