

**Stayton Fire District  
Regular Board of Directors Meeting**

August 6, 2018

Conference Room

1988 W. Ida St. Stayton

**FLAG SALUTE**

7:00 PM

**ROLL CALL AND INTRODUCTIONS**

BOARD: President Mike Odenthal  
Vice President Eric Fery  
Secretary Jay Myers  
Director Russ Strohmeyer  
Director Ray Porter

OTHERS: AC Jay Alley  
Admin. Assistant Rhonda Grant

**MINUTES:** Moved by Director Strohmeyer, seconded by Director Myers, to approve the minutes for July 9, 2018 regular meeting. Motion carried unanimously.

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

- A. Seismic Grant / Project Update:** Elkhorn station work is done. Mehama station has more to do; ramp which does not meet code, paving, replacing roll up door. Plan is to have it done by Aug 17. Stayton station work is done. Marion station will be completed this week; cabinets and microwave hood to install, plan is to move back in by first part of next week. Sprinkler and lighting projects are done as well. Marion Station Open House is tentatively planned for Tues Aug 28.
- B. ST 85/Elkhorn plan update:** We have two new people since the open house; one is an EMT that is only up there on the weekends. The other gentleman will be an EMS only responder.
- C. Overtime Policy:** Discussion on policy proposal to allow time that career people are on a call that extends past their regular hours to be OT regardless of what hours they have worked that week. Moved by Director Myers, seconded by Director Porter to approve / adopt policy change to 8.4 Section 14.7. Motion carried unanimously.
- D. Fee Consolidation Policy:** Several policies throughout the manual referred to fees so we decided to consolidate these and create a fee schedule in one place. Discussion on burn days and a Fire Chiefs authority for any and all burning. It was noted to add the option of email to the process verbiage as it is already on the form for public requests. Moved by Director Porter, seconded by Director Myers, to approve Fee Policy with the one amendment. Motion carried unanimously.
- E. Pioneer Trust Letter:** Pioneer Trust asked that the Board submit a letter approving Chief Carriger to act on behalf of the Fire District. Moved by Director Strohmeyer, seconded by

Director Porter, to sign the letter authorizing Chief Carriger to act on the District's behalf in regards to the Pioneer Trust fund. Motion carried unanimously.

**F. Gates Fire District Report** – Discussion of employee's time doing work for Gates Fire: the contract is with the District and not with the Chief nor Administrative Assistant individually. Most work for their district is completed during regular work hours.

**G. Accounts Payable:** Moved by Director Fery, seconded by Director Myers, to pay the bills plus additions. Motion carried unanimously.

**DIRECTOR'S REPORTS:** Board thanked the Support Team for help with the SVPC dinner last week. Director Strohmeier thanked Jay and Taunie Alley for their help with the tables and chairs at the car show at Summer Fest.

**CHIEF'S REPORT:** No report.

**ASST CHIEF REPORT:** We are still averaging 100 calls a month. We have deployed T80, C81, SQ 80 and B80 so far this year. Everyone is back except Chief who was just sent out to Sugar Pine fire near Prospect OR. Discussion on red fire truck out back - possibly doing a repair for Idanha-Detroit FD.

**GOOD OF THE ORDER:** Discussion on McFadden family loss and upcoming services. Chaplain will be conducting a debriefing this next week.

**ADJOURNMENT:** The regular meeting closed at 7:45 pm.

\_\_\_\_\_  
Date

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Board Secretary, Jay Myers