Date of today’s meeting December 13, 2018 tart time: 5:30 pm

## ATTENDANCE

[x]  Sean Weitman, FF/Mechanic [x]  James McDougall, Eng. [ ]  Scott Vigil, Officer

[x]  Rhonda Grant, Admin [ ]

Sean, Committee Chair opened the meeting at 5:30.

1. Incident Review: none

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| --- | --- | --- |
| **Hazard** | **Recommendation** | **Person to Follow up** |
|  |  |  |

1. Station Inspections
* Training Tower and Storage Building inspection sheets
* 4th qtr. station inspection assignments
	+ - Stayton - Rhonda
		- Elkhorn – Sean
		- Storage Bld/Training Tower/Train.Fac – James
		- Marion – Sean
		- Mehama – Sean
		- We need to add to inspection sheets to check for corrosive caustic materials, we only have one eye wash station and it’s in the shop. There is bleach and possibly other caustic solutions around the stations, so we need to find these. We will ask Doug (Facility Manager) about other possible locations of caustic solutions. We also need to plan on educating volunteers on product storage, eye wash, etc.
1. Safety Committee vacancy: Discussion on benefits for volunteers for serving on the Safety Committee. They get Activity Points, not sure about Bonus Bucks. James will talk to Kyle Jones and Rhonda will talk to Aletha.
2. Committee Training: We need to make sure all newer committee members are trained. New member training requirements per OSHA is Accident Investigation and Hazard Identification.
3. OSHA consultation review – Chief went over the OSHA Hazard Identification and Correction report and assigned who was responsible for each item.
4. SDAO Safety Grant - discussion on checking on cost of installing a Handicap Door button when we do the front door security system.

**Good of the Order:**

**Adjournment**:

The meeting adjourned at 6:55 pm. Next meeting is January 3, 2019 at 5:30.

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Committee Secretary, Rhonda Grant