

**MINUTES
STAYTON FIRE DISTRICT
SAFETY COMMITTEE MEETING**

Feb 16, 2010

**Conference Room
1988 W. Ida Street**

Stayton Fire Station

Called to order: Andy Wooldridge opened the meeting at 1700

Members present: Barbara Nelson Greg Peevy
 Ken Rowling Rhonda Grant
 Andy Wooldridge

Guests: None

OLD BUSINESS:

- 1) **First Aid Kit Supplies:** Group discussed the cost of over the counter (OTC) meds for the first aid kits and the problem with ordering large quantities and having them expire before they are used up. Greg suggested ordering from Norwest as they have the best prices and having our order shipped with the order from his employer to save on shipping as well. He will check into this and notify Rhonda so she can place an order.

The question was presented asking if OTC meds could be given out during rehab/on scene. It was noted that the first aid kit that is available on the rehab trailer is no different than any at the stations. The meds are available for people to use but neither volunteers nor staff members recommend them to take the meds or dispense the meds to them; if a person wants the meds; they are free to take what they need on their own from the first aid kits provided.

- 2) **Near Miss Reporting:** Barbara reviewed the Near Miss reporting forms which are available at each station. She will be attending the Near Miss Reporting Workshops in May.
- 3) **Training:** Rhonda will be working on the Safety Committee OSHA training.

NEW BUSINESS: None

INCIDENT REPORTS:

- 1) There were no incidents to report

GOOD OF THE ORDER:

Next month's meeting will be on March 16, 2010 at 1700

The meeting adjourned at 1720

Date

Ken Smith, Secretary