

**Stayton Fire District  
Regular Board of Directors Meeting**

January 14, 2019

Conference Room

1988 W. Ida St. Stayton

**FLAG SALUTE**

7:00 PM

**ROLL CALL AND INTRODUCTIONS**

BOARD: President Mike Odenthal  
Vice President Eric Fery  
Secretary Jay Myers  
Director Russ Strohmeier  
Director Ray Porter

OTHERS: Chief Jack Carriger  
AC Jay Alley  
Admin. Assistant Rhonda Grant

**MINUTES:** Chief reported that Board does not have to abstain from voting on checks made out to themselves. These are in the budget and already approved when the budget is approved. (Per SDAO). Moved by Director Fery, seconded by Director Myer, to approve the minutes for December 10, 2018 regular meeting. Motion carried unanimously.

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

**A. PPE Policy:** Chief presented the new PPE Policy 9.14. Moved by Director Strohmeier, seconded by Director Porter, to approve the new PPE Policy 9.14. Motion carried unanimously.

**B. Resolutions Transfers:**

- a. Res 2019-01 transferring funds from the General Fund to the Apparatus Fund in the amount of \$20,000. Moved by Director Fery, seconded by Director Myers, to approve Resolution 2019-01.
- b. Res 2019-02 transferring funds from the General Fund to the Length of Service Fund in the amount of \$5,200. Moved by Director Strohmeier, seconded by Director Myers, to approve Resolution 2019-02.
- c. Res 2019-03 transferring funds from the General Fund to the Building Fund in the amount of \$23,000. Moved by Director Myers, seconded by Director Strohmeier, to approve Resolution 2019-03.
- d. Res 2019-04 transferring funds from the General Fund to the Equipment Fund in the amount of \$ 20,000. Moved by Director Porter, seconded by Director Myers, to approve Resolution 2019-04.
- e. Res 201-05 transferring funds from the General Fund to the Personnel Fund in the amount of \$15,000. Moved by Director Fery, seconded by Director Porter, to approve Resolution 2019-05.

All motions passed unanimously.

- C. Recruitment Update:** We have six people in Fire Academy; we have three in membership process, two scheduled for board of review and one that completed orientation. We are only holding one Academy per year; it takes about 5 months to complete. When we bring on new members before Academy, we get them involved at the District as much as possible until Academy starts.
- D. Gary Chrisman Retirement:** Gary submitted his written resignation as of Dec. 31, 2018. Gary has been a volunteer for 37.5 years. We will be losing a valuable member and greatly appreciate all of his years of service. We will be recognizing him at our annual banquet.
- E. Gates Fire District Report:** Chief reported all is going well. Their preventative maintenance on apparatus has been completed. The SCBAs they received from Sublimity are in service and everyone is trained on them. Doug Kintz will help Chief to teach them about disassembling and keeping their masks clean. Board meeting this next Thursday.
- F. Strategic Plan Update:** AC Alley reported that the Health and Wellness group is meeting this week. We will also begin reviewing the other goals and present quarterly reports to the board on their progress.
- G. Board Elections:** Both Directors up for election, Strohmeyer and Odenthal, have agreed to run for their positions again and will submit the required paperwork.
- H. Accounts Payable:** Moved by Director Myers, seconded by Director Porter, to pay the bills. Motion carried unanimously.

**DIRECTOR'S REPORTS:** No reports

**CHIEF'S REPORT:**

- Lighting project is saving the district an average of \$200/month, all stations. It will eventually pay for itself after a few years and there will be less maintenance.
- Discussion on roof leak at St. 82; replacing the roof was not necessary as part of the Seismic Grant.

**ASST CHIEF REPORT:** We had 1288 calls for 2018.

**GOOD OF THE ORDER:**

- Feb 9-10, Mehama Bingo and Breakfast
- March 16, Awards Banquet

**ADJOURNMENT:** The regular meeting adjourned at 6:50 pm.

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Date

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Board Secretary, Jay Myers