

**Stayton Fire District  
Regular Board of Directors Meeting**

June 11, 2018

Conference Room

1988 W. Ida St  
Stayton

**FLAG SALUTE**

7:00 PM

**ROLL CALL AND INTRODUCTIONS**

BOARD: President Russ Strohmeier  
Director Jay Myers  
Vice President Mike Odenthal  
Director Ray Porter  
*Absent: Secretary Eric Fery*

OTHERS: Chief Jack Carriger  
AC Jay Alley  
Admin. Assistant Rhonda Grant  
Chief Gary Swanson

**BUDGET HEARING:** President Strohmeier asked for any public comment in regards to the approved budget for fiscal year 2018-19. There was none.

**MINUTES:** Moved by Director Myers, seconded by Director Porter, to approve the minutes for May 14, 2018 regular meeting. Motion carried unanimously.

Moved by Director Odenthal, seconded by Director Myers, to approve the minutes for May 21, 2018 budget meeting. Motion carried unanimously.

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

- A. Gates Fire District Contract:** Stayton Fire has offered to work with Gates Fire District with interim assistance with Operational, Administrative and Bookkeeping services until they are able to get a replacement for Chief Swanson. Chief Swanson thanked the Board for their willingness to assist their district at this time. The Gates Fire Board is all in agreement and very welcoming to having Chief Carriger assist. Moved by Director Porter, seconded by Director Myers, to approve the Fee for Service contract between Gates Fire and Stayton Fire. Motion carried unanimously.
- B. Seismic Grant / Project Update:** Everything is moving along well; Marion station is framed in and new roof is on, there will be a new ADA bathroom and kitchen. We are on budget. Marion station will postpone their Open House they usually have on National Night out until their station work is done. They started work here at Station 80 on the sprinklers right now, and then the contractors will start work on the seismic rehab. Mehama station footings have been poured and they are starting to put station back together. Elkhorn station should be done next week with final walk-through on June 20<sup>th</sup>. The contractors have done a good job cleaning up after their work.

**C. Year-End Board Meeting:** Just a reminder of the special meeting June 25 at 5:00 to adopt the budget and pay final bills for FY 17-18.

**D. St 85 Elkhorn Plan Update:** Chief, AC, Sherry Bensema, Taunie Alley and Scott Orr did a door-to-door campaign to all the residents of Elkhorn to inform them of the need for volunteers. The majority of the population is not physically able to do the job. The younger population does not have the time with long commutes, long workweeks. Chief and AC will now decide the best plan of action for that station.

**E. Snyder Trust:** Nothing new at this time.

**F. Policy 8.4 Updates:** Added section on Conflagration and State Emergency Response for volunteer firefighters to get our beginning FF rate and allow time and half for Chiefs (exempt employees) for work after forty hours. Moved by Director Odenthal, seconded by Director Porter, to approve the proposed changes to Policy 8.4. Motion carried unanimously.

**G. Accounts Payable:** Director Odenthal declared his potential conflict of interest with the Wilco bill. Moved by Director Myers, seconded by Director Porter, to pay the Willco bill. Motion carried: Myers, Porter, and Strohmeyer– Yes; Odenthal abstained. Motion carried.

Moved by Director Myers seconded by Director Porter, to pay the remainder of the bills. Motion carried unanimously.

**DIRECTOR'S REPORTS:** None

**CHIEF'S REPORT:** None

**ASST CHIEF REPORT:**

- Burning two houses for training this week on Forest Way; we will have two more on Florence St. to use for training through the summer.
- Discussion on fire hazards and City Ordinance

**GOOD OF THE ORDER:** Nothing to add

**ADJOURNMENT:** The regular meeting closed at 7:45 pm.

The Board went into Executive Session in accordance with ORS 192.660 for chief officer evaluation.

The Executive Session closed at 9:00.

The regular meeting reconvened. With no further business, the regular meeting adjourned at 9:01 pm.

---

Date

---

Board Secretary, Eric Fery