Date of today’s meeting June 6, 2019 Start time: 5:30 pm

## ATTENDANCE

[x]  Sean Weitman, FF/Mechanic [ ]  James McDougall, Eng. [x]  Scott Vigil, Officer

[x]  Rhonda Grant, Admin [ ]  Scott Orr, FF

1. Injury/Incident/Near Miss Review:

|  |  |  |
| --- | --- | --- |
| **Hazard** | **Recommendation** | **Person to Follow up** |
| Strain, sprain or tear to calf muscle, from running on uneven ground during a call |  N/A | N/A |

1. Written Emergency Action Plan – TABLED waiting for Chiefs to review
2. Training: all committee members are to be trained on Hazardous Communications and Accident Investigation per OSHA once during orientation and if any new chemicals are introduced.
3. Inspection: Committee completed safety inspection of Training Tower and Training Facility for second quarter 2019.

**Good of the Order:**

**Adjournment**: The meeting adjourned at 6:30 pm.

Next meeting is July 11, 2019 at 5:30.

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Committee Secretary, Rhonda Grant