

MINUTES

STAYTON FIRE DISTRICT

Safety Committee Meeting

Date of today's meeting 2/5/26

Start time: 6:00 pm

Attendance:

- Scott Cooper, Officer
 Tim Wilson, FF
 Steve Orr, FF
 Julia Budlong, Admin

1. **Minutes** – January Minutes-INSPECTION MONTH

2. **Incident Reviews:**

Recommendations for Hazards:

Hazard	Recommendation	Person to Follow up
Backed '37 into shop but flag mounted to the floorboard didn't clear doorway causing floorboard to break.	Everything seemed to be done correctly in terms of having a spotter when backing the vehicle into the storage shop. We believe a mechanical fix (making the flag removable) would help mitigate a future occurrence of it breaking.	Safety Committee

3. **Station Inspection assignments for 1st quarter 2026:**

- a. Elkhorn – Tim Wilson: Currently no running water. **Update:** This issue is in the process of being repaired.
- b. Marion – Scott Cooper: No issues/findings.
- c. Stayton – Julia Budlong: Only major finding was a grinder without a guard at Training Facility & Ladders not secured in the Storage Building. **Update:** Grinder was removed and disposed of. The Ladders have been addressed to Drake Long/Facilities.
- d. Mehama – C Shift: No issues/findings.

4. **OSHA Optional Consult:** An OSHA Consult was completed yesterday and went well. We have 30 days from when the official report is received to correct any findings noted. More information to come.

5. **Safety Committee Required Trainings:** A few members are missing proof of completion of the required Safety Committee Trainings even though the trainings were completed previously. Members need to search or get re-issued a new certificate. If they're unable to, the committee will develop a training plan.

Good of the Order: The committee would like to develop a Safety Topic to be discussed at the business meetings. These topics should be relevant to recent incidents/issues and can play into seasonal safety tips. Chairman Scott Cooper will start working on some ideas to be presented at the next meeting. Our goal is to establish ideas for the next 6 months.

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Chief Alley-Distributed Safety Committee Policy for review. Also indicated that Drake Long will soon be joining the committee.

Adjournment & Next Meeting Date: Meeting adjourned at 6:33 pm. Next meeting-TBD

Committee Secretary, Julia Budlong