

MINUTES

STAYTON FIRE DISTRICT

Safety Committee Meeting

Date of today's meeting 11/20/2025

Start time: 6:00 pm

Attendance:

☒ Scott Cooper, Officer ☒ Tim Wilson, FF ☒ Steve Orr, FF
☒ Julia Budlong, Admin

1. **Minutes** – No meeting in October (Station Inspections)
2. **Incident Reviews:**

Recommendations for Hazards:

Hazard	Recommendation	Person to Follow up
Backed apparatus into BBQ trailer which caused trailer to push into turnout washer machine causing a small dent.	The Safety Committee accepts AC Kintz's Investigation Report as presented with the suggestion of having motion activated lights at the substations to help mitigate lack of visuals moving forward.	Julia
Final Review & Closeout of hand injury incident that occurred in September.	Steve Orr was able to clarify a few necessary details to closeout this incident. He followed up with Chief, Lt Hargin, and other individuals that witnessed the injury and the Safety Committee has identified that all necessary PPE was worn, Safety Procedures were followed, and enough individuals were completing the task of removing the roof.	No follow-up necessary.

3. **Station Inspection assignments for fourth quarter 2025:**
 - a. Mehama – Kelly Oliver: No issues noted.
 - b. Stayton – Steve Orr & Julia Budlong: No issues noted.
 - c. Marion – Scott Cooper: No issues noted.
 - d. Elkhorn – Tim Wilson: Pending, will review next meeting.
4. **OSHA Optional Consult & Preparedness:** The Safety Committee does not feel an Optional Consult is needed at this time but will report this suggestion to Chief for a final decision. The Committee discussed implementing communicating monthly facts at either drills, Business Meetings, email threads, or in the Spanner when that is back up and running. The purpose of this would offer further education to all members of OSHA facts and precautions.

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Adjournment & Next Meeting Date: Meeting adjourned at 6:28 pm. Next meeting will be December 18th at 6:00 pm at Stayton Station.

Committee Secretary, Julia Budlong