

# Stayton Fire District

## Regular Board of Directors Meeting

April 14, 2025

## Conference Room

1988 W. Ida St. Stayton

## FLAG SALUTE

**PRESIDENT CALLED THE MEETING TO ORDER**

6:00 PM

## ROLL CALL AND INTRODUCTIONS:

BOARD:

<input checked="" type="checkbox"/>	President Mike Odenthal
<input checked="" type="checkbox"/>	Vice President Russ Strohmeyer
<input checked="" type="checkbox"/>	Secretary Tom Etzel
<input checked="" type="checkbox"/>	Director Eric Fery
<input checked="" type="checkbox"/>	Director Ken Rich

OTHERS:

<input checked="" type="checkbox"/> Chief Jay Alley	<input checked="" type="checkbox"/> Lt Cross
<input checked="" type="checkbox"/> Office Specialist Julia Budlong	<input checked="" type="checkbox"/> FF Lundervold
<input checked="" type="checkbox"/> AC Doug Kintz	<input checked="" type="checkbox"/> FF Large
	<input checked="" type="checkbox"/> FF Jensen

**MINUTES:** Moved by Director Strohmeyer, seconded by Director Etzel, to approve the minutes from the March 10, 2025 regular meeting. Motion carried unanimously. 5-0

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

- A. Resolution 2425-06 Continuing Apparatus Fund:** Moved by Director Etzel, seconded by Director Rich, to approve Resolution 2425-06 continuing Apparatus fund. Motion carried unanimously. 5-0
- B. Resolution 2425-07 Appropriating Unanticipated Funds:** Moved by Director Fery, seconded by Director Strohmeier, to approve Resolution 2425-07 appropriating unanticipated funds. Motion carried unanimously. 5-0
- C. County Radio Project:** Fee schedule (subscriber fee per radio) provided in Board Packet for reference. For us to purchase all the radios we would around \$215,000. There's still a 2-million-dollar deficit in question. Concerns with the County are due to the uncertainty of the fees and communication disjointedness to switch to their 800 system. South County has decided to not move forward. Most agencies are unable to afford the costs associated with this switchover. We don't feel it would be in the best interest to move forward at this time.

**D. ISO Grading:** The District's Public Protection Classification is 04/10 effective July 1, 2025.

**E. Apparatus Plan:** Updates- In 2026 we will be going out for the Levy for personnel. Top priority would be Tender replacements and reserve Engine. There's \$700,112 in the Apparatus Fund currently, not including state mobilization revenue and potential sale of assets. We are still working on identifying more accurate pricing/numbers for new apparatus. A lease would cost us \$125,000/year per vehicle for a 5-year lease at 4%. Next steps would acquire accurate pricing and more information regarding lease options.

**F. Employee Evaluations:**

- a. **Sean Weitman:** Sean has successfully completed nine (9) years of full-time employment with Stayton Fire District. Sean continues to perform his duties at an outstanding level. Sean continues to grow his knowledge and understanding of the job with continuing advancing his education and certifications. Although Sean received an outstanding annual performance evaluation, he is currently at the top of his pay scale. However, by receiving this outstanding evaluation he maintains his eligibility for the ten (10) year longevity/merit increase in April 2026.
- b. **Julia Budlong:** Julia has successfully completed her one (1) year of full-time employment with Stayton Fire District. Julia has performed her duties at an above average level, increased her knowledge and skills of this position, and has demonstrated an ability to organize schedule, and prioritize her work day and responsibilities. Based on the above average evaluation Julia received for her one (1) year evaluation, I recommend that Julia be moved to Step Three (3) of her salary range, 4,826.38 per month, 57,916.58 annually, and that it become effective March 1, 2025.

Moved by Director Strohmeier, seconded by Director Etzel, to approve Julia's evaluation and step increase. Motion carried unanimously. 5-0

**G. Accounts Payable:** Moved by Director Fery, seconded by Director Etzel, to pay the bills including the additions. Motion carried unanimously. 5-0

**DIRECTOR'S REPORTS:**

- **Director Strohmeier-** Enjoyed the Banquet this year. Director Rich added the Board President's speech was exceptional.

**CHIEF'S REPORT:**

- We were approved for the OSFM Seasonal Staffing Grant
- We are working on getting a third Audit proposal and should have three to review for next Board meeting in order for the Board to select an Auditor.

**ASST CHIEF REPORT:**

- We taught hands-on CPR at Regis and now are scheduling a class with the Middle School.
- Working on pricing for wildland gear

**GOOD OF THE ORDER:** None

**ADJOURNMENT:** The regular meeting adjourned at 6:55 PM

**BUDGET COMMITTEE MEETING:** May 13<sup>th</sup>, 2025 7:00 PM Stayton Fire Station

**NEXT MEETING:** May 12<sup>th</sup>, 2025 at 6:00 pm

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Date

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Board Secretary