

**Stayton Fire District
Regular Board of Directors Meeting**

December 8, 2025

Conference Room

1988 W. Ida St. Stayton

FLAG SALUTE

PRESIDENT CALLED THE MEETING TO ORDER

6:00 PM

ROLL CALL AND INTRODUCTIONS:

BOARD: ☒ President Russ Strohmeier
 ☒ Vice President Ken Rich
 ☒ Secretary Tom Etzel
 ☒ Director Eric Fery
 ☒ Director Mike Odenthal

OTHERS: ☒ Chief Jay Alley ☒ Lt Orr
 ☒ Office Specialist Julia Budlong ☒ FF Heater
 ☒ AC Doug Kintz ☒ FF Murphy

MINUTES: Moved by Director Etzel, seconded by Director Fery, to approve the minutes from the November 10, 2025 regular meeting. Motion carried unanimously. 5-0

PUBLIC COMMENTS: None

BUSINESS ITEMS:

- A. Maintenance Position Update:** The position closed Friday and we ended up with 9 applicants. We plan to interview 8 candidates next Tuesday and will follow with Chief interviews that same week. The final job offer is projected to be on December 22nd. We hope to start them the first week of January if possible.
- B. Audit FY 24-25:** No deficiencies found. Moved by Director Fery, seconded by Director Etzel, to approve the audit. Motion carried unanimously. 5-0
- C. SCTC Easement:** We have followed-up with SCTC and they are currently working on getting necessary approvals. Once we receive the official paperwork we will present it to the Board for review.
- D. Accounts Payable:** Moved by Director Odenthal, seconded by Director Rich, to pay the bills including the additions. Motion carried unanimously. 5-0

DIRECTOR'S REPORTS:

- **Director Odenthal**-Feedback on Christmas Party: Food was good and seemed like everyone enjoyed the party. The Santa Cruise Breakfast also seemed successful.
- **Director Fery**: This year's OFDDA Conference was good and seemed well represented. The extra training and knowledge were beneficial. There was also useful information on the State Legislative updates for the Fire Service. Next year's conference location will be in Hood River.

CHIEF'S REPORT:

- We would like to hold a work session before January's Board meeting on the Levy, we will begin at 5:00 pm. A reminder we cannot take action during the work session but are able to during the regular Board Meeting that follows.
- We had a good Volunteer turn out for Santa Cruise Breakfast.

ASST CHIEF REPORT:

- We attended two tree lighting events, tomorrow will be the caroling event, and next week we will do our Christmas route.
- C Shift assisted with a baby delivery.
- We had two house fires - one grease fire and one still undetermined. Crews did great responding. One call had a burn victim who was transported to the Burn Center.

GOOD OF THE ORDER: None

ADJOURNMENT: The regular meeting adjourned at 6:24 pm

NEXT MEETING:

January 12, 2025 Levy Work Session, 5:00 pm
January 12, 2025 Regular Board Meeting, 6:00 pm

Date

Board Secretary