

**Stayton Fire District
Regular Board of Directors Meeting**

December 9, 2024

Conference Room

1988 W. Ida St. Stayton

FLAG SALUTE

PRESIDENT CALLED THE MEETING TO ORDER

6:00 PM

ROLL CALL AND INTRODUCTIONS:

BOARD: ☒ President Mike Odenthal
 ☒ Vice President Russ Strohmeyer
 ☒ Secretary Tom Etzel
 ☒ Director Eric Fery
 ☒ Director Ken Rich

OTHERS:	<input checked="" type="checkbox"/> Chief Jay Alley	<input checked="" type="checkbox"/> Lt Cross
	<input checked="" type="checkbox"/> Office Specialist Julia Budlong	<input checked="" type="checkbox"/> FF Heater
	<input checked="" type="checkbox"/> AC Doug Kintz	<input checked="" type="checkbox"/> FF Large
	<input checked="" type="checkbox"/> Recruiter Amanda Palmer	

MINUTES: Moved by Director Strohmeyer, seconded by Director Etzel, to approve the minutes from the November 4, 2024 regular meeting and Executive Session. Motion carried unanimously.

PUBLIC COMMENTS: None

BUSINESS ITEMS:

- A. Introduce Recruit and Retention Coordinator:** Amanda Palmer was introduced to Board Directors and provided background on herself.
- B. County Radio Project Update:** We were informed we are now responsible for purchasing our own radios which was not part of the original project plan. The cost would amount to \$50.00 a month per radio which would be around \$60,000.00 a year. All radios would need swapped if we moved forward with this. The alternative is to not go with the new system and stick with what we have currently with METCOM which is most cost efficient. More information to come after meeting with Commissioners in January.
- C. AC Evaluation:** An evaluation was conducted for AC Kintz for completion of two years in the position of Assistant Chief/Operations (been with district 15 years). It is recommended he receives his next step increase based on his above average evaluation. Moved by Director Fery, seconded by Director Strohmeyer, to approve the step increase to Step 4 (year 3) of his pay scale, effective November 1st, 2024.

D. Employee Evaluation: An evaluation was conducted for Chris Schriener for completion of 6 months of full-time employment at Stayton Fire District. It is recommended he receives his next step increase based on his above average evaluation. Moved by Director Strohmeier, seconded by Director Fery, to approve the step increase to Step 2 (year 1) of his pay scale, effective December 1st, 2024.

E. Chief Evaluation and Salary: An evaluation was conducted for Chief Alley for completion of two years as Chief for Stayton Fire District. It is recommended the Chief's salary increases by 12% to (approximately) 132,000.00 annually and his excess vacation time carry over to next year based on his above average evaluation. Moved by Director Fery, seconded by Director Etzel, to approve the 12% salary increase effective as of November 1st, 2024 and excess vacation carry over. Motion carried unanimously.

F. Accounts Payable:

Moved by Director Strohmeier, seconded by Director Etzel, to pay the Valley Design and Printing bill (Director Fery abstained). Motion carried.

Moved by Director Strohmeier, seconded by Director Rich, to pay the bills including the additions. Motion carried unanimously.

DIRECTOR'S REPORTS:

- **Director Odenthal**-Really enjoyed the topic and agenda items of the OFDDA Conference.
- **Director Strohmeier**- Asked if we knew Santa Cruise numbers- 488 breakfasts served and will follow-up on toy count.

CHIEF'S REPORT:

- We are not applying for the AFG or SAFER Grant this year. Grants were opened two months earlier than normal. We would not have adequate time to submit.
- District received notice that we are one of the agencies named in a lawsuit. Will update when more information is provided.
- 2024 Banquet input needed, an email was sent out today, please provide feedback.

ASST CHIEF REPORT:

- Starting Officer Evaluations
- Great turn out for Santa Cruise/breakfast

GOOD OF THE ORDER:

- **Directors**-Christmas Party turned out nice-food was faster this year which was appreciated.

ADJOURNMENT: The regular meeting adjourned at 6:50pm

NEXT MEETING:

January 13, 2025 regular board meeting, 6:00 pm

Date

Board Secretary