

**Stayton Fire District  
Regular Board of Directors Meeting**

July 14, 2025

Conference Room

1988 W. Ida St. Stayton

**FLAG SALUTE**

**PRESIDENT CALLED THE MEETING TO ORDER**

6:00 PM

**ROLL CALL AND INTRODUCTIONS:**

BOARD:     ☒ President Russ Strohmeier  
              ☒ Vice President Ken Rich  
              ☒ Secretary Tom Etzel  
              ☒ Director Eric Fery  
              ☒ Director Mike Odenthal

OTHERS:   ☒ Chief Jay Alley                             ☒ AIC Hemenway  
              ☒ Office Specialist Julia Budlong     ☒ FF Lundervold  
              ☒ AC Doug Kintz                               ☒ FF Large  
   ☒ FF Jensen

**MINUTES:** Moved by Director Etzel, seconded by Director Fery, to approve the minutes from the June 9, 2025 regular meeting. Motion carried unanimously. 5-0

Moved by Director Etzel, seconded by Director Strohmeier, to approve the minutes from the June 25, 2025 special meeting. Motion carried unanimously. 5-0

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

**A. Officer Elections:** Director Etzel nominated Russ Strohmeier for Board President. Director Fery moved to close nominations and cast a unanimous ballot for as Board President, seconded by Director Rich. All in favor, motion carried. 5-0

Director Odenthal nominated Ken Rich for Board Vice President, seconded by Director Fery. All in favor, motion carried. 5-0

Director Fery nominated Tom Etzel for Board Secretary seconded by Director Odenthal. All in favor, motion carried. 5-0

**B. County Election Results:** Moved by Director Odenthal, seconded by Director Fery, to approve and certify the May 20, 2025 director elections. Motion carried unanimously. 5-0

- C. Shift Employee Evaluations-Hargin, Orr, & Large:** Evaluations for Lt Hargin, Lt Orr, and FF Large were conducted. It is recommended they receive their next step increase based on their above average evaluations.

Moved by Director Etzel, seconded by Director Rich, to approve the step increase to Step 5 (year 4) of their pay scale for Lt Hargin and Lt Orr, effective July 1<sup>st</sup>, 2025. Motion carried unanimously. 5-0

Moved by Director Etzel, seconded by Director Rich, to approve the step increase to Step 4 (year 3) for FF Large effective July 1<sup>st</sup>, 2025. Motion carried unanimously. 5-0

- D. Employee Evaluation-Laura Houston:** Laura has successfully completed twenty-nine (29) years of full-time employment with Stayton Fire District. Laura continues to perform at an outstanding level and is dedicated to the district successes. Although Laura has received an outstanding performance evaluation for the last year, she is at the top of her pay range and no salary increase is scheduled at this time.

- E. Apparatus Purchases-Command & Attack Tenders:** After the lease resolution is signed and approved by the Board, we can obtain a lease breakdown with numbers. The most cost-effective option would be to pay for one apparatus and lease the other two. It would also be cheaper to pay monthly versus annually and be a faster payoff. Moved by Director Odenthal, seconded by Director Etzel, to approve the purchase for three (3) 2,000 gallon attack tenders. Motion carried unanimously. 5-0

Moved by Director Fery, seconded by Director Odenthal to approve resolution 2526-01 to approve the lease of two (2) attack tenders and to not exceed \$1,200,000.00. Motion carried unanimously. 5-0

Moved by Odenthal, seconded by Director Etzel, to approve the purchase of the command vehicle as presented. Motion carried unanimously. 5-0

- F. Civil Service Confirmation:** Don Eubank asked to be replaced on the Civil Service Committee. We recommend to add Jack Carriger as his replacement. Moved by Director Fery, seconded by Director Etzel, to appoint Jack Carriger in place of Don Eubank on the Civil Service committee. Motion carried unanimously. 5-0

- G. Accounts Payable:** Moved by Director Odenthal, seconded by Director Fery, to pay the bills including the additions. Motion carried unanimously. 5-0

## **DIRECTOR'S REPORTS:**

- **Director Fery-**Board Directors to cook for Volunteer Association's family night on August 7, 2025 at Pioneer Park. Plan to be at the park around 5:45pm. Probably will grill hamburgers and hot dogs and provide sides.

**CHIEF'S REPORT:** Nothing to add.

**ASST CHIEF REPORT:**

- We have a crew on the Highland fire and they now have been demobilized to the Cram Fire. We may be activated again.
- We are working on the hiring process for the two open firefighter positions.

**GOOD OF THE ORDER:** None

**ADJOURNMENT:** The regular meeting adjourned at 6:36 pm

**NEXT MEETING:**

August 7, 2025 Board cooks for volunteers at Pioneer Park

August 11, 2025 regular board meeting, 6:00 pm

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Date

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Board Secretary